

**CHARLESTON SOUTHERN UNIVERSITY
OFFICE OF THE REGISTRAR
MANUAL OF ACADEMIC POLICIES & PROCEDURES**

TITLE	NUMBER	PAGE	DATE OF INCEPTION
Second Baccalaureate Degree	R-28	1 of 1	March 28, 1985

Purpose: To provide guidelines for students seeking a second baccalaureate degree since having fulfilled all requirements for the first baccalaureate degree at CSU.

1. Must submit transcripts from any other institutions where credit has been earned since the first baccalaureate degree was earned at CSU (if applicable).
2. Must complete at least thirty-six (36) additional hours to satisfy residency requirements for a second CSU baccalaureate degree above and beyond the requisite 120 hours required in fulfillment of the first baccalaureate (a minimum of 156 earned hours).
3. Must satisfy all course requirements and residency requirements for the new major (and minor, if applicable) for the degree sought.
4. Must select a major that is not a major or cognate of a previous baccalaureate degree.
5. Must select a minor (if applicable) that is not a major, cognate or minor of a previous baccalaureate degree. Cognate in this context is defined as a similar discipline, typically in the same college or department.
6. Once completed, the second degree will be added to the student's transcript, along with the new major and minor (as applicable).

Approved by the Faculty Senate, 1985; updated by the Provost and Registrar, February 2024. Revised by the University Registrar January 2025.