

HEATHER L. CHADWICK

Mount Pleasant, SC, hchadwick@csuniv.edu

Professional Work Experience

Associate Professor of Finance and Economics

Assistant Director of Center for Personal Financial Management,
Charleston Southern University

2018-Present

College of Business, Charleston, SC

- Full time faculty teaching Finance and Economics courses to 100-150 undergraduate and graduate students every semester
- Created and instituted “FreshMesh” a mentorship program for Freshman Business Students
- Faculty member to help create Center for Personal Financial Management for students, faculty, alumni, and parents
- Advanced International Topics in Business: Trips to Italy, Germany, Switzerland, United Kingdom, France

Adjunct Professor, Creighton University

2013-2018

Graduate Degree Program-Integrated Leadership, Omaha, NE

- Conceived and created two highly popular graduate-level and undergraduate online courses, including syllabi development and web design, entitled “Coaching and Mentoring in Leadership” and “Women in Leadership” using Banner software
- Featured as an innovative leader in distance-based and online education in the June 2015 publication of *Creighton* magazine
- Attained institutional web-based certification via the “Foundations of Effective Online Teaching and Learning” course to include using Blackboard and Canvas programs.

Instructor, Athens Technical College

2015-2016

Student Success Course, Athens, GA

- Selected to instruct the academic skills and campus resources necessary to achieve postsecondary excellence to a distinct cohort of at-risk students
- Customized hybrid teaching modalities to accommodate students both in person and using online learning technologies
- Chosen from a talented teaching pool to instruct dual enrolled students allowing them to earn college credits while finishing high school

Study Abroad Program Manager, United States Military Academy

2008-2011

Education Specialist, West Point, NY

- Expanded international participation by over 25% for a highly selective study abroad program at 36 global postsecondary institutions by writing the MOU (Memorandum of Understanding) and LOI (Letter of Instructions)
- Managed a \$1.5 million yearly budget for the educational expenses including tuition payments, room and board, travel, Government Purchase Card, passports, J Type Visas, contracts, and language testing for over 150 academy students annually
- Advised and coordinated the academic progress, credit calculation, and general welfare of over 500 students studying at 36 foreign institutions by developing, implementing, and monitoring a bi-monthly report on all aspects of a worldwide program
- Taught two iterations of the Student Success Course to 50 freshman at West Point

Compliance and Training Estimator, The Boeing Company

2006-2007

Finance Department, Integrated Defense Systems, Anaheim, CA

- Coordinated and conducted finance compliance education and training on a monthly basis to 100-500 Boeing and government employees working on US Government contracts at 5 different Southern California Boeing sites
- Supported the planning, programming, budgeting, scheduling, and financial management execution for the finance department while working in with US government \$100 million budget and guidelines
- Educated in the specific laws, policies, and regulations for government contracts to include Federal Acquisition Regulations (FAR), Defense Federal Acquisition Regulation (DFAR), and the Truth in Negotiation Act (TINA)

Instructor of Economics, University of Maryland

2003-2005

University College, Europe, Army Installations in Bavaria, Germany

- Taught courses in a global setting to nontraditional adult students in Principles of Microeconomics, Principles of Macroeconomics, Managerial Economics and Managerial Leadership in a traditional classroom and with web-based software
- Integrated a diverse array of teaching modalities such as lectures, PowerPoint presentations, class activities, case studies, and oral presentations to nontraditional adult postsecondary students at 8 Army installations throughout Germany

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Instructor of Business, Cameron University

2001-2002

School of Business, Lawton, OK

- Instructed over 200 traditional and nontraditional undergraduate students in 16-week semesters both within a classroom and using Blackboard technology for distance-based learning
- Taught Leadership in Management, Principles of Finance, Money and Banking, Business Operations, Introduction to Business Principles of Macroeconomics, Principles of Microeconomics, Economics, and Marketing
- Prepared and coordinated presentations, evaluations, and programming of the business curriculum

Financial Advisor, Waddell and Reed

1998-2001

Financial Services, Lawton, OK

- Certified in the Series 6, 63, and 65
- Created financial plans and reports for clients
- Coached clients on individual and corporate financial matters

Contract Specialist, Directorate of Contracting

2001

United States Army, Fort Sill, OK

- Administered phases of government contracts to include fixed-price service, supply, and construction contracts
- Used effective internal controls to ensure compliance with government procedures
- Reviewed requisitions to determine appropriate procurement

Accounting Technician, Finance and Accounting Services

1998-2001

Department of Defense, Fort Sill, OK

- Maintained, validated, and reconciled records for 8 Army installations with a \$70 million budget
- Verified documents, tracked both direct and reimbursable obligations and expenditures, and managed the operating budget for mission support functions of an entire Army installation with over ten thousand American soldiers and family members
- Conducted monthly account balancing, year-end balancing, billings, suspense accounts, and deferred billings

Professional Development and Recognition

Kingdom Advisors Member

2018-Present

Focus Forward Fellowship at The Military Family Research Institute, Purdue University

2017-Present

American Educational Research Association, Member

2011-Present

Golden Key International Honor Society, Member

2011-Present

United States Tennis Association, Member

1995-Present

United States Civil Service Achievement Medal, West Point, NY

2011

Honor Graduate for Budget Execution Course, West Point, NY

2009

Black and Gold Military Volunteer Award, West Point, NY

2008

Boeing Excellence Award for Finance Estimating Instructor, Anaheim, CA

2007

United States Army Commander's Public Service Medal, Bamberg, Germany

2005

United States Army Honorable Discharge, United States Military Academy, West Point, NY

1993-1995

Education

Colorado State University, Fort Collins, CO

2011-2018

Ph.D. in Education and Human Resource Studies

Specialization: Higher Education Leadership

University of Oklahoma, Norman, OK

1999-2001

Master of Arts, Major: *Applied Economics*

Eastern Kentucky University, Richmond, KY

1995-1998

Bachelor of Business Administration, Major: *Finance* Minor: *Economics*

United States Military Academy, West Point, NY

1993-1995

General Education Courses