

Charleston Southern University
Curriculum Committee Annual Report
2023-2024

Membership of the Committee:

Dr. Michael Wilder	Provost and VP for Academic Affairs, <i>ex officio</i>
Dr. Scott Yarbrough	VP for Student Success and Compliance, <i>ex officio</i>
Dr. Andrew Blauch, Chair	Engineering
Mrs. Amanda Spratt	Registrar
Dr. Marc Embler	College of Adult and Professional Studies
Mr. Eric Kistler	Library
Mrs. Sarah Hathcock	Nursing
Dr. Emory Hiott	Business
Dr. Peter Link	Christian Studies
Dr. Kerri Nelson	Nursing
Dr. David Perry	Chemistry
Dr. Christina Sinisi	Psychology
Prof. Mark Sterbank	Music
Dr. Hannah Sullivan	Foreign Languages
Dr. Annie Watson	Director of Student Success and Disability Services
Dr. Mark Williams	History and Political Science
Dr. Jennifer Zakrzewski	Education
Mrs. Shala Peterson, Recorder	Office of the Registrar, <i>ex officio</i>

In all the Committee held six monthly meetings, with an additional April e-mail review held for level 1 approvals for that month.

The current process for curricular action proceeds as follows:

- A given department member or department desires to make a change (such as implementing a new course or deleting an old one).
- The department grants approval and the chair signs the approval form appropriate to the action.
- The dean then examines and approves the action.
- The Registrar then examines the curricular action for possible impacts and signs the request.
- If the request is a Level One action, 2 copies are presented to the Registrar more than 1 week before the next meeting.
- If the request is a Level Two action, 2 print copies are presented to the Registrar more than 1 week before the next meeting; additionally, a scanned or digital copy is e-mailed to the chair and distributed to entire committee.
- Level 2 requests constituting significant substantive changes must also be submitted to the SACSCOC liaison for submission to SACSCOC for notification or approval as appropriate; such changes may also require approval by the BOT before the university institutes the requested change. (Typically required with the creation of a new program requiring substantive cost outlay at installation.)
- The chair and Registrar meet before the committee meeting to review all submitted requests and insure that each is appropriately designated Level 1 or 2 and that all forms are approved properly and all information in order. The chair then prepares a Level 1 report for the committee.
- Upon meeting, the committee reviews the level 1 report and all level 2 actions submitted for the meeting.
- When the addition of a new course or new program (or revisions to previously existing ones) will have an impact on either Administrative Services (for example, a course will always be taught in a computer lab, or extensive amounts of computer resources will be required) or the Library (for example, a course might require the acquisition of an extensive series of texts and films, or a database), the Chair or Dean is required to notify the head of Administrative Services and the Director of the Library as part of the curricular process. This notification and the response to the department from Administrative Services &/or the Director of the Library should be submitted with the curriculum request to the Curriculum Committee.
- The following deadlines are observed:
 - Deadline for new Spring classes: October meeting

- Deadline for new May/Summer classes: March meeting
- All significant Level 2 programmatic changes: February meeting.
- Special Topics courses, once approved, do not need to be approved again unless the course description, learning outcomes, or placement in a program significantly change.
- Any significant change to the GNED core must be approved by the General Education Committee and a consensus (66% approval) vote of the entire full-time faculty. Any changes to academic graduation requirements must also be approved by a consensus (66% approval) vote of the entire full-time faculty.

ACTIONS APPROVED BY THE CURRICULUM COMMITTEE

LEVEL 1 ACTIONS

I. CATALOG CHANGES AND COURSE REVISIONS*

BUSINESS

- BUSI 327 Business Plan Development
- FINA 305 Financial Management
- FINA 437 Entrepreneurial Finance
Remove prerequisites CSCI 211, ACCT 211, add prerequisite ACCT 210.

CHRISTIAN STUDIES

- CHST 423 Christian Ethics
Change prerequisites from CHST 111, 112, and 240 to CHST 111, 112, and either CHST 140 or 240.

COMPUTER SCIENCE

- CSCI 433 Network Security
Add CSCI 301 as a prerequisite.
Prerequisites: CSCI 301 with a C or better and CSCI 332 with a C or better.

EDUCATION

- EDUC 221 Technology for Teachers
Revise description to remove practicum hours. Each major meets the state requirement for the number of hours required in a teacher preparation program without the 5 hours from EDUC 221. In addition, because of practicum hours the College of Education candidates fulfil their ELR requirement. Therefore, we would like to remove these hours from the course. Please note, this will change the ELR status of the course. The lab fee will be removed because the class does not use a lab but is taught in a traditional classroom.
Description: This course will explore the present and potential use of technology in the world of K-12 education and will employ technology as a primary instructional tool. Students will examine classroom applications of interactive whiteboards, word-processing, spreadsheet, and database programs. Students will utilize technology to create computer-based multimedia instructional and informational presentations. The use of the internet for professional and instructional purposes and software for educational purposes will also be explored.

Revision made to course descriptions of the following Education courses to reflect SC Dept of Education's requirement that student performance be reviewed per the SCTS 4.0 scale rather than the previous Adept model.

- EDUC 310 Early Childhood Content, Curriculum and Assessment
- EDUC 380 Strategies for Planning Curriculum and Assessment
- EDUC 381 Strategies for Planning Secondary Curriculum and Assessment
- EDUC 412 Teaching Social Studies in Early Childhood and Elementary Schools
- EDUC 417 Creating a Learning Environment

*Catalog changes made as the result of more substantive changes are addressed in other sections.

- EDUC 420 Methods and Materials for Early Childhood Classroom
- EDUC 421 Methods for Classroom Management and Effective Instruction in Elementary School.
- EDUC 425 Middle Grades and Secondary English Curriculum and Methods
- EDUC 426 Middle Grades and Secondary Mathematics Curriculum and Methods
- EDUC 428 Middle Grades and Secondary Life Science Curriculum and Methods
- EDUC 429 Middle Grades and Secondary Social Studies Curriculum Methods
- EDUC 436 Clinical Practice in Elementary School
- EDUC 438 Clinical Practice in Early Childhood Education
- EDUC 440 Clinical Practice in the Secondary School
- EDUC 442 Clinical Practice in Elementary and Secondary Schools
- EDUC 441 Clinical Practice in the Middle Grades
- HPES 317 Physical Education and Health Curriculum and methods for Early Childhood and Elementary Grades
- HPES 427 Physical Education and Health Curriculum and Methods for Secondary Grades
- MUSI 405 Teaching Music in the Secondary School

- EDUC 299 International Education Experience
Changing from a 3-credit course to a variable 1-3 credit course.

Description: The International Education Experience is intended to help teacher candidates integrate theoretical and research coursework with reflective practice within the context of international education and to consider their own development as educators and professionals. Students will be evaluated on their ability to engage analytically with their international experience, course readings and assignments, and with each other in order to maximize their learning experience. In addition, humanitarian mission work will be integrated into the experience in the designated cultural setting allowing teacher candidates to develop and demonstrate a Christian worldview. Travel fee required.

- EDUC 390 Early Childhood Practicum

Modifying description, corequisites and prerequisites (from program changes last year).

Prerequisite: Admission to the COE and EDUC 332. EDUC 390 is a corequisite for ECE majors.

Description: This course is designed to teach students to apply theory and research related to early childhood learners including preschool with emphasis on the whole child. Candidates enrolled in this course will be trained in the domains of early childhood development using both NAEYC and South Carolina guidelines including emphasis on speech and language development. Candidates will apply this knowledge to guide their observations in early childhood practicum settings. Candidates will become advocates for young children as they reflect upon observations and outside readings. A 20-hour practicum is required. Students are responsible for arranging their own transportation to designated or assigned sites.

Modifying corequisites and prerequisites for Early Childhood and Elementary majors for more streamlined approach. New prerequisites listed below.

- EDUC 310 Early Childhood Content, Curriculum and Assessment
Prerequisite: Admission to the College of Education. Child Development Major: EDUC 390 (Grade C or better). Early Childhood: EDUC 332 (Grade C or better). Corequisite: EDUC 420.
- EDUC 332 Instructional Strategies/Reading
Prerequisites: Admittance to College of Education. Elementary Majors Corequisite: EDUC 412. Early Childhood Majors Corequisite: EDUC 412, EDUC 390.
- EDUC 380 Strategies for Planning Curriculum and Assessment
Prerequisites: Admission to the College of Education Program and completion of EDUC 332 (Grade C or better). Corequisite: EDUC 421.
- EDUC 390 Early Childhood Practicum
Prerequisites: Admission to the College of Education Program or Child Development major. Early Childhood Majors Corequisites: EDUC 412 and EDUC 332.
- EDUC 412 Teaching Social Studies in Early Childhood and Elementary Schools
Prerequisites: Admission to the College of Education. Corequisite: EDUC 332.
- EDUC 413 Teaching Science in Early Childhood and Elementary Schools
Prerequisites: Admission to the College of Education and EDUC 332 (Grade C or better). Corequisite: EDUC 423.

- EDUC 420 Methods and Materials for Early Childhood Classroom
Prerequisites: Admission to the College of Education. Early Childhood Majors: EDUC 332 (Grade C or better). Child Development Majors: EDUC 390 (Grade C or better). Corequisite: EDUC 310.
- EDUC 423 Assessment Strategies/Reading
Prerequisites: Admission to the College of Education Program and EDUC 332 (Grade C or better).
Corequisites: EDUC 413.

ENGINEERING/PHYSICS

Revise following Physics courses to separate the credit hours for the Physics lecture courses (3 hours) from the labs (1 hour, previously 0 hours). Separating the lecture from the lab will have several benefits. It will make scheduling easier and allow more flexibility with faculty loads. The grades will more accurately represent the analytical knowledge for the lecture and the experimental skills for the lab. Lastly, this will put the physics course in line with the standard lecture/lab separation that currently exists in Biology and Chemistry. Minor course description revisions made to reflect this change.

- PHYS 201 and 201L Introductory Physics I, Introductory Physics I Lab
- PHYS 202 and 202L Introductory Physics II, Introductory Physics II Lab
- PHYS 203 and 203L General Physics I, General Physics I Lab
- PHYS 204 and 204L General Physics II, General Physics II Lab

MUSIC

- MUSI 121-59 Lightsey Chaps
Change title to “The Marquesmen” in a nod to the Buccaneer mascot.

NURSING

- NURS 430 Capstone
Change from 2 credits (2-0-0) to 3 credits (3-0-0). Add 1 credit hour to allow more time to prepare for NCLEX-RN and to align with the number of credits in NURS 429 Capstone.
- NURS 432 Adult Health IV Immersion
Change from 5 credits (1-0-4) to 4 credits (1-0-3). The 4 credits align with other nursing schools in South Carolina. The decrease in 1 credit hour offsets an increase in NURS 430, resulting in no change for total credit requirements.

PSYCHOLOGY

- PSYC 326 Neurodevelopmental Disabilities
Change from 1-hour special topics course to 3-hour regular course.
Prerequisites: PSYC 110 and 9 additional credit hours in psychology
Description: An introduction to the disabilities with a known genetic cause, with an unknown genetic cause and environmentally induced causes. This class will discuss each disability considering cognition, emotional, social, and behavioral concerns. One class a week will focus on lecture material and the second class will be a lab setting where class members work with individuals with disabilities teaching social skills.
Approved elective for psychology majors and minors.
- PSYC 375 Introduction to Human Services
Change from sociology to psychology parent.
- PSYC 420 Principles of Learning
Change title from Principles of Learning to Behavior Modification.

PUBLIC HEALTH

- HEAL 305 Health Communication
Change pre-req to either HEAL 101 or COMM 110. This will increase ease of registration and available course options, and may possibly allow Communication majors and minors to take this course as an elective without needing the HEAL 101 pre-req.

THEATER

- THEA 321 Acting
Revise course title from "Acting" to "Intermediate Acting." Update pre-reqs from COMM 110 to any one of the following: COMM 110 or 250; BUSI 204; or CHST 424, and THEA 221.
- THEA 321 Acting
- THEA 322 Directing
- THEA 323 Acting for the Camera
- THEA 325 Acting the Song
Add prerequisite THEA 221.
- THEA 312 History of the Theatre
- THEA 313 Voice and Text
- THEA 469 Theatre Production Internship
Add prerequisite COMM 250 or BUSI 204 or CHST 424.

II. NEW COURSE APPROVALBUSINESS

- BUSI 225 Introduction to Entrepreneurship and Innovations (3 credits)
Prerequisites: none
Description: This course will provide a basic, introductory understanding of ideation, innovation, new product launch, and entrepreneurship. This 3-hour course will have no prerequisites and thus be available to any student on campus as a general elective or as part of the Minor in Entrepreneurship.
Part of BBA Entrepreneurship and Entrepreneurship minor (new).

CHRISTIAN STUDIES

- CHST 415 Topics in Philosophy (3 credits)
Prerequisites: CHST 140
Description: This is a rotating topics course providing an in-depth introduction to a particular topic of philosophical significance. The topics of focus may include Religious Epistemology, the Problem of Evil, the Problem of Divine Hiddenness, Metaphysics, Epistemology, or Philosophical Anthropology, among others.
Part of Philosophy minor (new).

EDUCATION

- EDUC 336 Teaching Math in Early Childhood (3 credits)
Prerequisite: EDUC 201
Within this course Child Development majors will be introduced to early childhood mathematics instruction. The course focuses on South Carolina Early Learning Standards and South Carolina Kindergarten Mathematics standards. Within this course candidates will learn effective planning and instructional strategies to support early learning in mathematics. A ten-hour practicum is required. This course is intended for undergraduate child development majors who are seeking a non-licensure degree.
Added to BS Child Development major.
- EDUC 215 Lesson Planning for the Classroom (1 credit)
Prerequisites: EDUC 201 with a C or better.
Description: This course will provide students with the opportunity to navigate the components of the CSU Lesson Plan Template. Students will examine the template, the corresponding rubric criteria, and student-created examples to comprehend the purpose of each component. Specific emphasis will be placed on writing practice lesson plans based on the South Carolina PK-12 College- and Career-Ready Standards to understand how to write lesson plans that adapt to diverse learners' needs, construct appropriate objectives based on the PK-12 content standards, and appropriately align assessments, instructional strategies, and

materials to the objectives. Various lesson plan structures for STEM and PE majors, such as the 5E model, are examined. Connections between the South Carolina Educator Standards and the CSU Lesson Plan Template are introduced. This course cannot be challenged.

Lesson planning is a foundational skill for every educator. The CSU Lesson Plan Template 2.0 was designed to assist candidates in understanding the best practices an educator considers when designing lessons and addresses many of the evaluation criteria on the South Carolina Educator Standards. In addition, as the candidates use the South Carolina PK-12 College- and Career-Ready Standards to practice the sections of the lesson plan template, they continue to develop their understanding of the content knowledge they will be expected to teach. Thus, this course prepares candidates for lessons they will design in future coursework and the criteria expected of them in their future careers.

ENGLISH

- ENGL 422 Editing Publishing and The Literary Magazine (3 credits)
Prerequisites: ENGL 202, ENGL 203, or ENGL 204
Description: Editorial workshop focused on principles of editing, trends in publishing, and the production of literary magazines.
Part of Professional Writing minor (new).

MUSIC

- MUSI 121-64 Chapel Worship Ensemble (0 or 1 credit)
Prerequisites: none.
Description: This course provides the student with the opportunity to lead musical worship for the purpose of serving the CSU student body, staff, and faculty in the Chapel service. Students will learn to prepare and lead effective rehearsals, to develop a balanced sound between voices and instruments, and to achieve a unified blend in combined vocal parts. An audition-interview is required. Permission from an instructor is required to enroll.
The Chapel Worship Ensemble class will serve as a support role to Campus Ministry's weekly chapel event.

THEATER

- THEA 221: Beginning Acting (3 credits)
Prerequisites: none
Description: This course will introduce the student to the introductory concepts of action, including analyzing a scene for action (beats, tactics). Students will perform monologues and scenes in class for assessment.

III. SPECIAL/ADVANCED/ROTATING TOPICS COURSES

BUSINESS

- BUSI 480: Advanced Topics: Marketing and Teamwork in Diverse Cultures. (3 credits)
Prerequisites: MGMT 310 and MRKT 310. Instructor permission required.
Description: This course is designed to provide strategies for building and working in interdisciplinary teams. The students shall engage and interact with an international organization to develop and execute their project. Weekly team meetings/class sessions focus on teamwork skills such as communication, marketing strategy, and data analysis. Midway through the semester, students will travel to a European location to meet with the leadership team of the international organization and present progress towards accomplishing their marketing goals. This course cannot be challenged. Note: Counts for ELR credit" [as a study-abroad course].

ENGLISH

- ENGL 180 Composition with Introduction to Literature Creative Renditions of the Life of Christ (3 credits)
Prerequisites: ENGL 111.
Description: This continuation of ENGL 111 explores what it means to represent Jesus Christ in fiction, poetry, and drama. Students learn how to analyze, interpret, and evaluate literature by engaging with a variety of fictionalized and artistic representations of Jesus, both historic and modern. Course writing projects develop important skills in analysis, composition, and research. (Substitutes for ENGL 112).

The department wants to offer a special topics course version of ENGL 112 that focuses on reading, analyzing, and writing about texts that center Jesus Christ. Students may take both ENGL 112 and this course for credit.

- ENGL 480 John Milton (3 credits)

Prerequisites: ENGL 203.

Description: This class examines Paradise Lost and Milton's other major and minor works. The class helps students develop a better understanding and appreciation of Milton's works as well as their historical and cultural context.

This new advanced topics course has been created in response to expressed student interest for an in-depth examination of the works of John Milton. Will count as a general elective. Anticipated enrollment is one student.

PSYCHOLOGY

- PSYC 290 Substance Abuse (3 credits)

Prerequisites: none

Description: An introduction to drugs, substance use disorders, and treatment. This course will discuss the history of drug use and development and major classes of drugs with their properties and mechanisms of action in the nervous system and human physiology. Students will also learn about treatment and prevention, while gaining an understanding of addiction, withdrawal, the stages of change, and predictors of substance abuse and recovery.

Approved elective for psychology majors and minors.

IV. COURSE DELETIONS

PSYCHOLOGY

- PSYC 326 Neurodevelopmental Disabilities
Remove previously modified PSYC 326 Neurodevelopmental Disabilities

V. PROGRAM REVISION

BUSINESS

- BBA Entrepreneurship
Remove MRKT 450 as required and add BUSI 225 (new course) as required.
Remove BUSI 203, BUSI 438 as electives and add MRKT 450, MRKT 320 as electives.
- BBA Financial Management
Remove MATH 209 as required and add MATH 110/111 as required.
Add MATH 209 as an elective.
- BBA General Business
Remove ECON 314, ECON 422, ECON 452, and BUSI 203 as electives.
- BBA Human Resource Management
Remove MGMT 370 as an elective and add HRMT 322 (CAPS) as an elective.
- BBA Management
Remove MGMT 370 as an elective and add HRMT 322 (CAPS) as an elective.
- Minor in Business Administration
Remove BUSI 203 as an elective.

CHRISTIAN STUDIES

- BA Christian Studies emphasis in Philosophy

Remove 3 credit elective and replace with CHST 415 (new course)
Students in this major may not minor in Philosophy (new minor).

EDUCATION

- BS Child Development
Revise to allow any approved 8 hours of lab science credit, with a recommendation of BIOL 149 and GEOL 100. Additionally, rather than requiring that Child Development majors be required to take HIST 211 or HIST 212, they could fulfill the LAC requirement with any approved catalog courses for this requirement.
- BS Elementary Education
Revise program to allow students to take any of HIST 111, 112, or 113, rather than requiring a mandatory completion of HIST 111.
- BS Early Childhood
Revise program to allow students to take any of HIST 111, 112, or 113, rather than requiring a mandatory completion of HIST 111.

ENGLISH

- BA English
Add ENGL 422 Editing Publishing and The Literary Magazine to Group VI category.
- BA English with Writing Emphasis
Add ENGL 422 Editing Publishing and The Literary Magazine to Writing Emphasis Electives.

HISTORY/POLITICAL SCIENCE

- BA Pre-Law and Legal Studies
Add the following electives.
Major Studies category: Change CHST 423 Christian Ethics to CHST 423 Christian Ethics or CRIM 403 Ethical Issues in Criminal Justice or BUSI 481 Business Ethics.
Legal Studies category: Add BUSI 336 Legal Environment of Business, CRIM 246 Constitutional/ Legal Issues for Law Enforcement, and POLI 469 Internship in Political Science.
Critical Thinking, Reading, and Reasoning category: Add ECON 212 Principles of Macroeconomics, HIST 375 The Young Republic, POLI 313 Parties and Interest Groups, and POLI 419 The American Presidency.
Legal Studies major is interdisciplinary in nature, which sometimes creates difficulties in coordinating course offerings between several departments. The addition of electives will simplify advising and promote more efficient student progress through the curriculum, thus supporting retention and graduation.

KINESIOLOGY

- Kinesiology to Master of Athletic Training 3+2 program
In attempt to provide course material that more aptly aligns with the professional responsibilities of practicing certified athletic trainers we would like to provide students in this Kinesiology emphasis:
 - (1) Students can take KINE 380/380L (Exercise Physiology) and KINE 361/361L (Exercise Testing and Prescription)
 - (2) Students can take KINE 380/380L (Exercise Physiology) and KINE 390 (Pathophysiology). Currently, this is the only option for students in the 3+2 M AT program.
 The first option would be appropriate if the student was going to focus almost exclusively on athletic populations when they practice professionally. The second option would be more appropriate if the student was planning to work in a more clinical environment when they practice professionally.
Note: option 2 will equate to 1 fewer credit hour (66→65 hours).

THEATER

- Minor in Theater
Move THEA 321 to electives and make THEA 221 required.

LEVEL 2 ACTIONS

BUSINESS

- New minor – Entrepreneurship (18 hours)
Required: ACCT 210, MRKT 310 or MGMT 310, BUSI 225 (new course), BUSI 327
Electives: BUSI 465, FINA 305, FINA 437, MRKT 310 or MGMT 310, MGMT 375

CHRISTIAN STUDIES

- New minor – Philosophy (15 hours)
Required: HNRS 202 or CHST 140, CHST 323, CHST 423, POLI 413, CHST 415
Not allowed for Christian Studies with an emphasis in Philosophy majors. Other Christian Studies majors will substitute CHST 407 Christian Apologetics for CHST 423 because they already take CHST 423 as part of their major program.

EDUCATION

- Program Revision – BS Child Development
Replace an elective with the required EDUC 336 (new course).
Increases required credit hours in major from 51 to 54.
- Program Revision – BS Social Studies Education
Remove HIST 421, HIST 450; choice of HIST 315, HIST 412 or HIST 414; choice of HIST 327, HIST 328 or HIST 329; and removing taking both SOCI 101 and SOCI 205, students will only take one.
Replace with choosing one US History class, one Global Perspectives course, and one European History course.
Decreases credit hours from 84 to 78 hours.
- Program Revision – BS Biology Education
Remove GEOL 101 or GEOL 103 from required supporting courses. Replace BIOL 475 with BIOL 307.
Reduces total credit hours from 129 to 125.

ENGLISH

- New ELR course – ENGL 422 Editing Publishing and The Literary Magazine (3 credits)
Prerequisites: ENGL 202, ENGL 203, or ENGL 204
Description: Editorial workshop focused on principles of editing, trends in publishing, and the production of literary magazines.
Part of Professional Writing minor (new).
- New minor – Professional Writing
Required: COMM 225, ENGL 250, ENGL 333, ENGL 422 (new course). Electives: COMM 235, COMM 240, COMM 340, BUSI 204, MRKT 310, ENGL 319/320, ENGL 410, ENGL 469. Not allowed for English majors.

MUSIC

- Program Revision – BA in Music
Add MUSI 328 Music Technology II to fulfill the minimal upper-level requirements of the residency policy.
This change will increase the required program credit hours from 38 to 41.

SOCIOLOGY

- Remove major – BS Sociology
- Remove major – BS Sociology with a Human Services Emphasis
Due to low enrollment, the Department of Criminal Justice and Sociology will remove the majors and keep the Sociology minor which has a high demand and sustainability. Teach-out plans are in place for the remaining students majoring in Sociology. It was discussed that the Sociology program has atrophied over the past few years as it has been difficult to find faculty members and adjuncts fit for the program and university. While the major will be removed, the discipline will remain. The president, the provost, and Board of Trustees have approved this request.

OTHER ACTIONS BY THE COMMITTEE

Liberal Arts Core CHST 111/112 Requirement

Meeting minutes March 12, 2024

The College of Christian Studies proposed a catalog addition stating, “Either Christian Studies 111 or Christian Studies 112 must be completed within the first two major terms at CSU (fall and spring semesters, not including transfer credit terms).” The General Education committee approved and forwarded this request to the Curriculum Committee for review and approval. After deliberation, the Curriculum Committee approved this addition. The policy will be policed by the Christian Studies department with a warning that will be placed on the student’s account once she or he begins her or his third major term.

R-23 Policy: Graduation Requirements and Application

Meeting minutes November 14, 2023; March 12, 2024

A proposal to reduce the minimum hours required to graduate from 125 to 120 was brought to the attention of the committee. After Faculty Senate and Academic Council both approved the proposal, the committee brought it up for deliberation. Several committee members expressed various concerns or their support for this change. After deliberation, the proposal was approved and sent to the VPAA for a full faculty for a vote.

R-40 Policy: Procedure for the Addition or Removal of Majors, Minors, or Emphases to Undergraduate Curriculum

Meeting minutes February 13, 2024; March 12, 2024; April 9, 2024

It was brought to the attention of the committee that the current approval process for the addition or removal of majors, minors, or emphases did not match up exactly with the R-40 policy. A subcommittee was created to develop and updated R-40 policy. Revisions were made in consultation with the VPAA to ensure the new policy satisfactorily met the needs of all constituents. The subcommittee then presented the proposed policy revision to the full committee. After deliberation, the committee approved the revisions.

Report Submitted by:

Dr. Andrew Blauch, Professor and Chair of Engineering, Chair Curriculum Committee
Mrs. Amanda Spratt, Registrar